

Registration for CE Card Holders

Course Name

hr CE

Date of Course

Last: _____ First: _____ MI _____

License#: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: () _____ Office Phone: () _____

Firm Name: _____

Firm Address: _____

City: _____ State: _____ Zip: _____

Education Card # _____

****Education Card Holders – If you register for a class and are a “No Show”,
you will be charged a \$50.00 fee****

Fax registration to (607) 432-4361

Cancellation Policy: We reserve the right to cancel the course when there is an insufficient number of registrant. If we cancel the course you will be notified and a full refund will be given. All cancellations must be in writing to receive a refund. A full refund will be made if the request is received 5 business days prior to the start of the course. Students who cancel less than 5 business days prior to the course start date will receive a refund of their original tuition less a 25% service charge or \$25.00, whichever is greater. No refunds will be granted the day of the course or after. “No Shows” forfeit entire tuition.

Do you have any disabilities, which required special accommodations? If so, please identify your special needs when registering.